

ORDER

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY

SAMA's Resumption of Valuation Services

This is an Order of the Agency ("SAMA") pursuant to clause 12(1)(q) and subsection 22(8) of *The Assessment Management Agency Act* ("AMA Act"). This Order repeals SAMA Board Order "SAMA's Reassumption of Assessment Valuation Services for a Municipality" dated January 31, 2020.

The following requirements must be met by a municipality before SAMA will consent to reassume the responsibility for carrying out the municipality's valuations and revaluations in accordance with the appropriate municipal Act, and any rules, orders or manuals that SAMA may make or establish.

1. The municipality shall provide to SAMA:
 - (a) written notice of the municipality's decision to request SAMA to reassume responsibility for providing assessment services; and
 - (b) a copy of the written consent from the Minister for the municipality to have SAMA reassume responsibility for providing assessment services.
2. Within 30 days of the municipality's written notice in section 1 to SAMA, or such longer period as SAMA may allow, the municipality will provide to SAMA an electronic copy of all the municipality's assessment and assessment related data. If SAMA consents to reassuming responsibility for carrying out the municipality's valuations and revaluations and prior to SAMA actually reassuming the carrying out of such services, SAMA may request updated assessment data from the municipality, and the municipality shall provide that information to SAMA within 30 days of the request, or such longer period as SAMA may allow. The data to be provided to SAMA by the municipality in this section will be in an electronic format that is accessible and useable by SAMA, unless SAMA directs the data be provided in another format.
3. Within three months, or such longer period as SAMA may require, of receiving the assessment data outlined in section 2, SAMA will provide to the municipality an estimate of the following:
 - a. The estimated start-up fee that SAMA considers necessary to facilitate reassuming responsibility for carrying out the municipality's valuations and revaluations;
 - b. The estimated date for payment of the start-up fee;
 - c. The steps and estimated timelines required to be completed prior to SAMA reassuming responsibility for carrying out the municipality's valuations and revaluations; and
 - d. An estimate of SAMA's annual municipal requisition fee for the municipality and the estimated payment dates for the same.

Amounts and timelines estimated by SAMA in this section are subject to change and do not constitute final commitments by SAMA until the municipality and SAMA reach agreement in accordance with section 4.

4. Within three months of SAMA providing to the municipality the estimates noted in section 3, or such longer period as SAMA may allow:
 - a. The municipality and SAMA will agree upon the items referenced in section 3;
 - b. The municipality will agree to a payment schedule for the municipality to pay to SAMA all of the fee amounts reference in section 3; and
 - c. Provided agreement is reached in relation to items 4(a) and (b), SAMA will consent to reassuming responsibility for carrying out the municipality's valuations and revaluations.

Until there is an agreement between the municipality and SAMA in accordance with this section 4 and SAMA consents to reassuming responsibility for carrying out the municipality's valuations and revaluations, SAMA will have no obligation to reassume the provision of such services to the municipality.

If a municipality fails to meet one or more of the above requirements, the municipality may submit a written request to SAMA for a grant of further time for the municipality to meet the requirement(s). SAMA may grant the municipality such further time as it deems appropriate. If the municipality meets the requirement(s) within the further time granted, then subject to any necessary amendments to the timelines, SAMA will consent to reassuming responsibility for carrying out the municipality's valuations and revaluations, notwithstanding that the municipality did not initially meet the requirements.

For the purpose of determining if any timeline in this order will be extended, SAMA's Board of Directors may designate its Chief Executive Officer with authority to make such determinations.

Dated at Regina, Saskatchewan on December 13, 2024.



Myron Knafelc
Chairperson



Betty Rogers
Board Secretary